Announcement No. _____59_____, s. 2018

ANNOUNCEMENT

FOR   :   **HEADS OF CONSTITUTIONAL BODIES, DEPARTMENTS, BUREAUS AND AGENCIES OF THE NATIONAL GOVERNMENT, LOCAL GOVERNMENT UNITS, GOVERNMENT-OWNED OR CONTROLLED CORPORATIONS WITH ORIGINAL CHARTERS, AND STATE UNIVERSITIES AND COLLEGES**

SUBJECT   :   **Collaborative Library Services: A Workshop on e-Learning Tools Application**

The **University of the Philippines Library Science Alumni Assocation (UPLSAA) Inc.**, will hold a workshop on **"Collaborative Library Services: A Workshop on e-Learning Tools Application"** on **December 3-4, 2018** from **9:00 am to 4:00 pm** at the **Woohoo Learning Lab, 2/F GEMPC Building, 132 Timog Avenue, Quezon City**.

The workshop aims to:
a. Identify, use and evaluate the appropriate e-learning tools available for collaborative reference services;
b. Adapt appropriate e-learning tools for enhancing the skills needed for various type of user services; and
c. Design efficient and holistic user-centric library programs with the use of e-learning tools focusing on collaboration.

Registration fees are as follows:

Registration Category	Rate
Non Members	Php4,000.00
UPLSAA Members	Php3,000.00
inclusive of registration, meals (am & pm snacks, lunch), shirt and seminar kit.	

All concerned government employees may participate in this event. However, it is discretionary on the part of the agency heads to allow their employees to attend on official/business time, as provided for under CSC Memorandum Circular No. 43, s. 1993.

Attached is the program of activities of the workshop for your reference.

For further details and information, you may coordinate with the **UP Library Science Alumni Association** through email at uplsaa.inc@gmail.com. You may also visit their website at http://www.uplsaa.org.ph.

ALICIA dela ROSA-BALA
Chairperson

13 NOV 2018

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UP LIBRARY SCIENCE ALUMNI ASSOCIATION
UNIVERSITY OF THE PHILIPPINES • SCHOOL OF LIBRARY AND INFORMATION STUDIES

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University of the Philippines Diliman, Quezon City 1101, PHILIPPINES
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COLLABORATIVE LIBRARY SERVICES
A WORKSHOP ON E-LEARNING TOOLS APPLICATION
Program of Activities

DAY 1: 4 December 2017, Monday	
TIME	**PROGRAMME**
MORNING SESSION	
8:30 AM - 9:00 AM	Registration
9:00 AM – 9:10 AM	Opening Remarks – UPLSAA
9:10 AM – 9:15 AM	Program Objectives and Overview of Schedule
9:15 AM -10:15 AM	Session 1: *Building a Common Understanding on Collaborative Reference Services* *Hook: Journeying with the 5 Laws of Library Science by S.R. Ranganathan* *Enrichment: Using an online collaborative wall, participants will revisit principles and practices in providing effective reference services in libraries. Participants will describe what happens in collaboration.* *Mini Task 1: A mind map on "collaborative reference services". Strategy: Chalk Talk.* *Closure: Forming of breakout groups.* Reagan Austria Teacher, Librarian, Technology Integrator Apple Accredited Professional Development Consultant
10:15 AM -10:30 AM	**AM BREAK**

10:30 AM -12:00 PM	APPS WARM UP: Virtual Reference Desk with Chatzy
	
	Mechanics: Participants will accomplish a challenge on using a tech tool for 5 minutes. In Chatzy, they shall converse with a reference librarian about a particular material they need to locate within the library.
	
	Mini Task 2: In groups of 3-4, participants will discover and explore how to produce the following using various e-learning applications.
	  1. Library orientation using a Classroom Response System
	  2. Virtual shelves and pages through Augmented Reality
	  3. Library How To's using Explainer Videos
	  4. Interactive library map with Keynote
	  5. Book trailers using iMovie
	  6. Podcasting with GarageBand*
	  7. Library rules and procedures using Stop Motion Videos*
	  8. Pubmats with Apple Clips*
	
	Co-facilitators:
	UPLSAA Officers

12:00NN -1:00 PM	Lunch Break

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AFTERNOON SESSION	
1:00 PM - 2:00 PM	**Continuation of Mini Task 2** *The groups will continue to discover and explore the following e-learning applications:* 1. Library orientation using a Classroom Response System 2. Virtual shelves and pages through Augmented Reality 3. Library How To's using Explainer Videos 4. Interactive library map with Keynote 5. Book trailers using iMovie 6. Podcasting with GarageBand* 7. Library rules and procedures using Stop Motion Videos* 8. Pubmats with Apple Clips*
2:00 PM - 3:00 PM	**Re-energize 1: Presentation & Discussion of Outputs** *Strategy: Gallery Walk* **Gallery Walk is a learning strategy that allows participants to demonstrate, give and receive feedback from an audience, who are also creators of related outputs. As compared to traditional reporting, gallery walk gives more freedom to learners to inquire, investigate and explore items presented. This activity highlights learner choice and learner voice.* *Overarching Principles: Learner Choice and Voice, Learning by Teaching* *This activity intends to provide participants a more reflective venue to gain mastery and deeper understanding of the previous experience (Mini Task 2), through conversations with fellow participants. Through exchange of ideas, reactions and suggestions, participants earn a wider view of how these tech tools are relevant to their functions as reference librarians.* *Mechanics: Each group will take turns in presenting their outputs. Facilitator(s) and other groups will provide assessment on the presentation. Critique will not be limited to the design of the e-learning applications but also to the functionality. The aim of this activity is to provide participants ways of improving their outputs.*
3:00 PM – 4:30 PM *with working break*	**BREAKOUT GROUPS:** **Each group will discuss plans about the expected output.** *Enrichment: Each group will design a library program that will integrate the use of the e-learning tools for collaborative reference services.* *The library program should infuse at least three (3) tools.* *Program Plan Format: GRASPS* • *Goal (goal/s of the library program for reference service)* • *Role (e.g., reference librarian, head librarian, systems librarian)* • *Audience (i.e., for whom this program is intended)* • *Situation (i.e., present situation of library reference services e.g., few users have knowledge of library services, low attendance)* • *Product (desired output or program e.g., library orientation program, new acquisitions updates, etc.)* • *Standards (how the librarian intends to check effectiveness of the program)* Reagan Austria Teacher, Librarian, Technology Integrator

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	Apple Accredited Professional Development Consultant
4:30 PM – 5:00 PM	**Synthesis of Day 1 using a Collaborative Digital Wall** Reagan Austria Teacher, Librarian, Technology Integrator Apple Accredited Professional Development Consultant

DAY 2: 5 December 2017, Tuesday

TIME	PROGRAMME
MORNING SESSION	
9:00 AM – 12:00 PM *with working break*	**BREAKOUT GROUPS:** **Each group will work on their planned programs, develop needed tools and upload outputs on the class platform (iTunes U).** **iTunes U is Apple's content creation and curation platform that is used worldwide by universities and K-12 institutions. Courses uploaded to iTunes U are produced and reviewed by practicing school leaders and distinguished teachers.*
12:00 NN - 1:00 PM	Lunch Break
1:00 PM - 3:00 PM	**Re-energize 2: Presentation & Discussion of Library Programs** *Strategies: Oral Presentation, Digital Discussion Board* *In this session, participants will showcase iTunes U courses with the library reference programs they have created.* *Learning takes place in presentation of outputs as both presenters and audience enters into a new experience of exchange of ideas, reactions and suggestions from each other.* *Each group shall give out enrollment codes to the audience to engage in the courses they have made. Presentation commences as soon as the audience gains access to the course.* *In a given time, audience shall participate in the activities designed inside the course, which may include performing simple tasks. At the end of the allotted time, both presenters and audience shall engage into an online discussion, found within the same course.* *Mechanics: Each group will take turns in presenting their outputs. Facilitator(s) and other groups will provide assessment on the presentation. Critique will focus on effectivity of the tech tools' usage in promoting library programs. The aim of this activity is to create new strategies of showcasing their library programs with the use of the seven (7) tech tools discussed.*
3:00 PM – 3:15 PM	**PM BREAK**
3:15 PM – 4:15 PM	**Synthesis of DAY 2** **Synthesis of the 2-day workshop** *Strategy: Chalk Talk*

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	Using the chalkboard table (or whiteboard table), participants shall simultaneously write answers to one (1) Essential Question (or Enduring Understanding) to sum up the two-day workshop. *in a chalk talk, participants are not allowed to talk - verbally. All conversations including exchange of ideas, questions and answers has to be written down on the chalkboard table. This shall be a silent activity. After the allotted time, the facilitator together with the participants, shall process what has been written. Reagan Austria Teacher, Librarian, Technology Integrator Apple Accredited Professional Development Consultant
4:15 PM – 4:30 PM	Distribution of Certificates Closing Remarks – UPLSAA